



# CBSI MSc and PhD Scholarships

Using the application portal January 2025

### **Summary of process**



**Getting started** 

- Create a log-in and verify your email
- Create your profile
- Name application with CBSI Scholarship that you are applying for (copy and paste from list on Program page, e.g.: PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink)

Complete your application

- Work through application questions
- Complete all compulsory application questions, marked (\*)
- Click "Save Draft and Exit Section" regularly to avoid losing unsaved answers

Review and submit

- Review your application and make final edits
- Submit your application
- Caution you cannot change your application after submission!

# Link to application portal



0

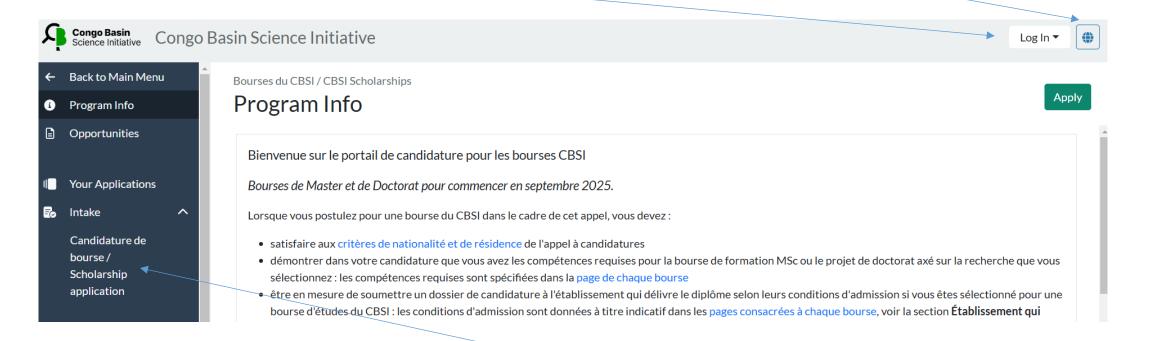
https://congobasinscience.wizehive.app/program/cbsi-scholarships/

### **Create an account (1)**



Click "Log In" to register your email

Other feature:
Use globe icon to switch buttons into French



#### Other feature

Click on "Scholarship application" to preview a read-only version of questions in the application

### **Create an account (2)**

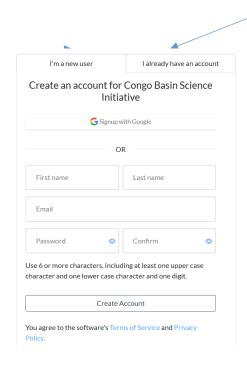


#### To create your account

Under "I'm a new user", enter your details and select a password

#### IMPORTANT:

Do not create more than one account: you must use the same account for all scholarship applications that you wish to make.

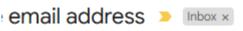


To return to your account

Under "I already have an account", enter your email and password

### **Email verification**





ıq.com

Copy verification code that you receive via email (below) into webpage (right)



You have selected this email address as your new Congo Basin Science Initiative account on NextZen. To verify this email address belongs to you, please enter the code at the bottom on the email verification page:

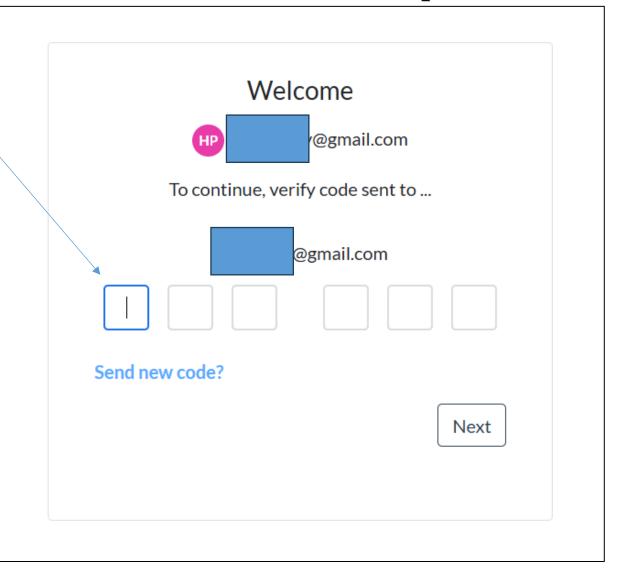
#### Why did you receive this email?

Congo Basin Science Initiative requires verification for all email addresses used for creating accounts. You cannot use your account till it's verified.

If you did not make this request, you can ignore this email.

004379

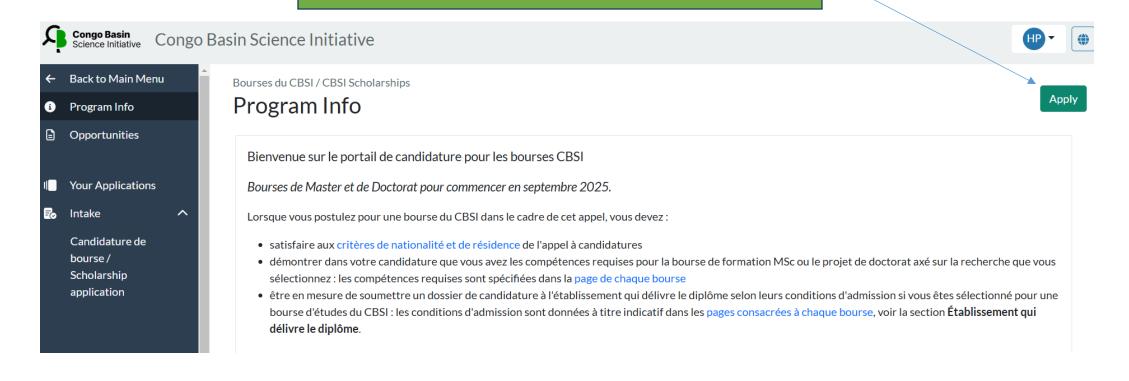
This code will expire 10 minutes after this email is sent.



### **Create a profile (1)**

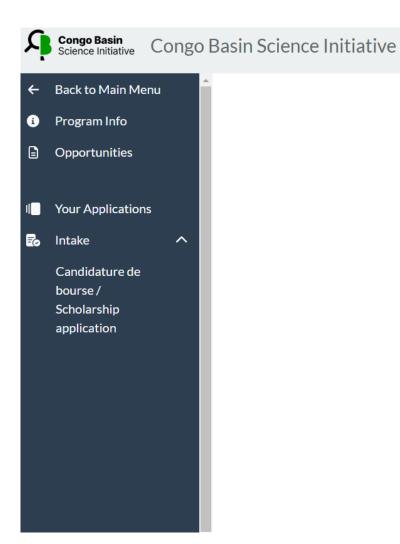


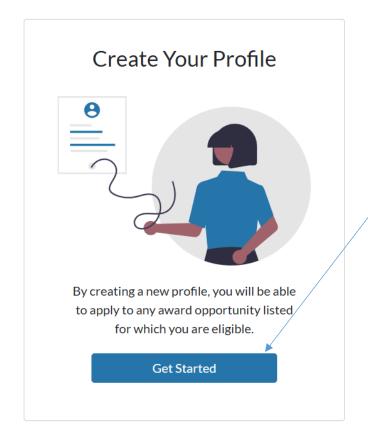
### Click apply to begin entering your details



### **Create a Profile (2)**







Click "Get Started" to create your profile.
Create ONE profile and use the SAME account to submit one or more applications.

### **Create a Profile (3)**



Enter your profile information. All fields marked with a red asterisk are compulsory.

Y	Congo Basin Science Initiative	ong	o Basin Science	e Initiative				
<b>←</b>	Back to Main Menu							
6	Program Info			reate Your Pr	ofile			
₿	Opportunities			reace roar r	ome			
				formations personnelles				
	Your Applications				uxième prénom (facultatif) / Middle Na		n(s)	
	Intake	^	Fir	rst Name*	Middle Name or Initial	Last Name*		
	Candidature de		l l	First Name	Middle Name or Initial	Last Name		
	bourse/							
	Scholarship application		Cir	vilité / Title*				
			CI	lear selection				
				Dr	Miss / Mademoiselle	Mrs / Madame	Mr / Monsieur	Other / Autre

Numéro de téléphone (préfixe inclus) / Telephone number (including dialling code)

Langue(s) parlée(s) / Language(s) spoken\*

Create Profile

When complete, click "Create Profile"

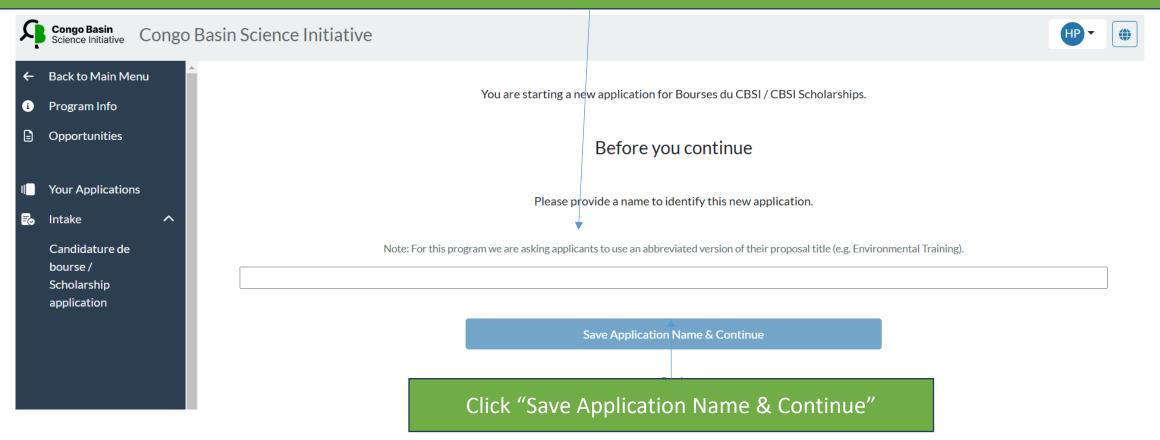
### Name the application



We ask that you name the application with the CBSI Scholarship that it is for, e.g.: **PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink).** 

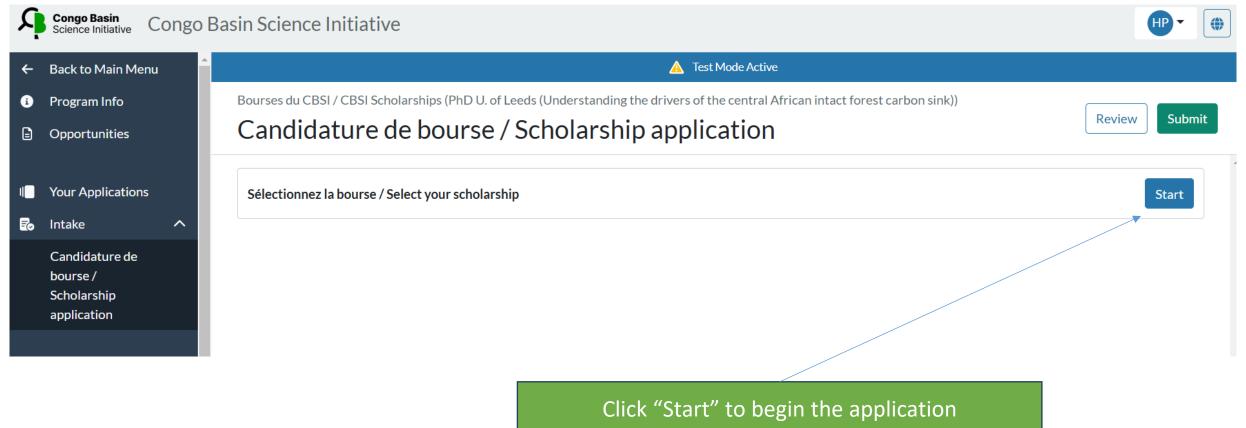
This helps distinguish between applications if you are applying for more than one scholarship.

Please copy and paste from the list of names here: <a href="https://congobasinscience.net/scholarships/faqs/">https://congobasinscience.net/scholarships/faqs/</a>



# **Start your application**





### **Select scholarship**





⚠ Test Mode Active

Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink))

### Candidature de bourse / Scholarship application

#### Sélectionnez la bourse / Select your scholarship

Sélectionnez la bourse du CBSI pour laquelle vous postulez / Select the CBSI Scholarship that you are applying for

Vérifier les pages sur les projets pour vous assurer de faire le bon choix : https://congobasinscience.net/fr/liste-de-projets// Check the project pages to ε the right choice: https://congobasinscience.net/scholarships/project-pages/

Choix de bourse / Scholarship that you are applying for\*

#### Clear selection

- MSc Ressources en Eau, U. de Kinshasa (Obs du Climat et de la Météorologie) MSc Ressources en Eau, U. de Kinshasa (Obs d'Hydrologie et d'Eau Douce)
- MSc Agroforesterie, USTM (Obs. de la Végétation)
- MSc Géomatique forestière et environnementale ENEF (Obs. de la Végétation)
- MSc Science de Biodiversité et Conservation U. Catholique du Congo (Obs. de la Biodiversité)
- MSc Aquaculture et Gestion des Écosystèmes Aquatiques, U. de Lubumbashi (Obs. de la Biodiversité)
- MSc en Anthropologie, UCL + PhD U. Omar Bongo (Obs. de la Socio-écologie)
- PhD ISTA (Variabilité diurne et saisonnière de la convection en Afrique centrale)
- PhD U. de Kinshasa (Suivi et modélisation des flux hydrologiques dans le sous bassin de la rivière Kasaï)

Select the scholarship that you are applying for in this application

# Tell us if you will make another application



Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink))

### Candidature de bourse / Scholarship application

PhD U. of Leeds (Assessing the regional climate impacts of deforestation and forest degradation in the Congo Basin)	
La bourse que vous avez sélectionnée ci-dessus est-elle la seule pour laquelle vous déposerez un dossier de candidature ? / ls the scholarship that you have selected above the only one that you will submit an application for?	
Si vous souhaitez poser votre candidature pour d'autres bourses figurant dans la liste ci-dessus, vous devez soumettre une candidature distincte pour chacune d'entre elles. / If you wish to apply for other scholarship(s) in the list above, you must submit a separate application for each of those scholarships	
Clear selection	
Yes	No
La bourse pour laquelle vous postulez actuellement est-elle votre premier choix ? / Is the scholarship * that you are currently applying for your number one choice?	
Clear selection	
Yes	No

Tell us if you will apply for more than one scholarship

If you will apply for more than one scholarship, tell us if this application is for your number one choice

# **Navigation**



Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink))

Candidature de bourse / Scholarship applica	ation 🕹 🕝 Draft Saved (Last edited on 1/17/2025 at 11:00 PM GMT)
Si vous souhaitez poser votre candidature pour d'autres bourses figurant dans la liste ci-dessus, vous une candidature distincte pour chacune d'entre elles. / If you wish to apply for other scholarship(s) in must submit a separate application for each of those scholarships	
Clear selection	
Yes	No
La bourse pour laquelle vous postulez actuellement est-elle votre premier choix?/ Is the that you are currently applying for your number one choice?	e scholarship *
Clear selection	
Yes	No
Save Draft &	Exit Section Next
Click "Next" when you have co	empleted the first section.
Clicking "Next" saves your answers. You ca time before you sub	

# Main section of application form in **English**



Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink))

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Can	aic	at	:ure c	le	bourse/	50	no	Iarshi	ıp ar	plic	ation	<u>*</u>	

#### **CBSI Scholarship Application (in English)**

Please complete your application in English. An application in English is required for PhD scholarships based at a UK universities. Candidates applying for scholarships at universities in Cameroon can also choose to apply in English.

Higher education (university level) studies

Please provide details of your undergraduate and, if applicable, your postgraduate studies. Please select how many institutions to add: you can add up to four institutions.

Clear selection								
	1	2	3					
	1	2	3	7				

You will see the main section of the application in <u>English only</u> if you are applying for a PhD scholarship based at a <u>UK</u> university. To apply for these scholarships, you <u>must</u> complete the application in <u>English</u>.

If you are applying for a scholarship based at a university in <u>Cameroon</u> you will be asked if you prefer to complete the application in English <u>or</u> in French. You will see the main section of the application form in <u>English only</u> if you <u>choose</u> to apply in English.

# Main section of application form in French



Bourses du CBSI / CBSI Scholarships (Helen Plante)

Candidature de bours	se / Scholarship appl	lication 🎍 🛛 Draft Save	d (Last edited on 1/17/202	25 at 1:11 PM GMT)		
Candidature aux bourses du CBSI (en français) Études d'enseignement supérieur						
Veuillez fournir les détails sur vos études de niveau licence et, le cas échéant, de niveau Master et doctoral. Veuillez sélectionner le nombre d'établissements à ajouter : vous pouvez ajouter jusqu'à quatre établissements.  Clear selection						
1	2	3		4		

You will see the main section of the application in <u>French</u> only for MSc and PhD scholarships based at universities in <u>Democratic Republic of the Congo</u>, <u>Gabon and Republic of the Congo</u> and for the <u>MSc in Anthropology, UCL + PhD Omar Bongo University</u>. To apply for these scholarships, you <u>must</u> complete the application in <u>French</u>.

If you are applying for a scholarship based at a university in <u>Cameroon</u>, you will be asked if you prefer to complete the application in English <u>or</u> in French. You will see the main section of the application form in <u>French only</u> if you <u>choose</u> to apply in French.

# Save your answers regularly!



Bourses du CBSI / CBSI Scholarships (Test 14/01/2025)  Candidature de bourse / Scho	larship application 🛓	<ul><li></li></ul>
Do you have an impairment, health condition or learning differing impact on your ability to carry out day-to-day activities?  Clear selection	erence that has a substantial or long-term	
Yes	No	Prefer not to say
Communications		
Where did you hear about CBSI scholarships?*		
CBSI website Supervisor/tutor Other		
Back	Save Draft & Exit Section	

The message warns that some information that you have entered has not yet been saved

Scroll to the foot of the page and click "Save Draft & Exit Section" to save your answers. Do this <u>regularly</u> to avoid losing unsaved information.

To leave the application and return to it later, click "Save Draft & Exit Section". Do this before you log out. Unsaved answers will be lost if you do not do this before you log out.

### **Answers saved**



The message confirms that all information that you have entered has been saved

Submit

Edit

Review

Bourses du CBSI / CBSI Scholarships (Test 14/01/2025)

### Candidature de bourse / Scholarship application



O Draft Saved (Last edited on 1/18/2025 at 3:28 PM GMT)

Sélectionnez la bourse / Select your scholarship

Edit

#### CBSI Scholarship Application (in English)

Please complete your application in English. An application in English is required for PhD scholarships based at a UK universities. Candidates applying for scholarships at universities in Cameroon can also choose to apply in English.

The red here means that not all compulsory questions (those marked with an asterisk) have been answered

Click "Edit" to continue answering the questions

# When you have completed all questions (1)



Bourses du CBSI / CBSI Scholarships (Test 14/01/2025)

Candidature de bour	se / Scholarship application	You have unsaved changes.
Yes	No	Prefer not to say
Communications		
Where did you hear about CBSI scholarsh	ips?*	
CBSI website Supervisor/tutor	Other	
Back	Save Draft & Exit Section	
To proc	eed, click "Save Draft & Exit Section".	

# When you have completed all questions (2)



Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink)) Candidature de bourse / Scholarship application Submit Review O Draft Saved (Last edited on 1/18/2025 at 4:00 PM GMT) Sélectionnez la bourse / Select your scholarship Edit CBSI Scholarship Application (in English) Please complete your application in English. An application in English is required for PhD scholarships based at a UK universities. Candidates applying for Edit scholarships at universities in Cameroon can also choose to apply in English. To preview your completed application, click "Review".

### **Check your application before submission**



Formation 1 - Nom de l'établissement d'enseignement\*

Université de Dschang

Formation 1 - Adresse de l'établissement
Pays / Country; Ville / City

Pays\*

Select...

Country is required

Check for blank fields which come up with a red outline and warning message: these must be completed before submission

### Make final edits



Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink))

### Candidature de bourse / Scholarship application

Below are the sections you must complete for the application to be accepted by us. You can complete sections in whatever order y

#### Section 1: Sélectionnez la bourse / Select your scholarship



Sélectionnez la bourse du CBSI pour laquelle vous postulez / Select the CBSI Scholarship that you are applying for

Vérifier les pages sur les projets pour vous assurer de faire le bon choix : https://congobasinscience.net/fr/liste-de-projets// Checl the right choice: https://congobasinscience.net/scholarships/project-pages/

Choix de bourse / Scholarship that you are applying for\*

#### Clear selection

MSc Ressources en Eau, U. de Kinshasa (Obs du Climat et de la Météorologie)

To exit "Review" and make further edits, scroll up and select "Edit"

# **Mandatory information missing**



Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink  Candidature de bourse / Scholarship application  Draft Saved (Last edited on 1/18/2025 at 4:13 PM GMT)	To submit your application, please ensure all mandatory fields are filled and recommendations have been submitted.	Submit
Sélectionnez la bourse / Select your scholarship		Edit
CBSI Scholarship Application (in English) Please complete your application in English. An application in English is required for PhD scholarships based at a UK universities scholarships at universities in Cameroon can also choose to apply in English.	es. Candidates applying for	Edit

This message appears in red if you try to submit but have not completed all required fields.

### Ready to submit



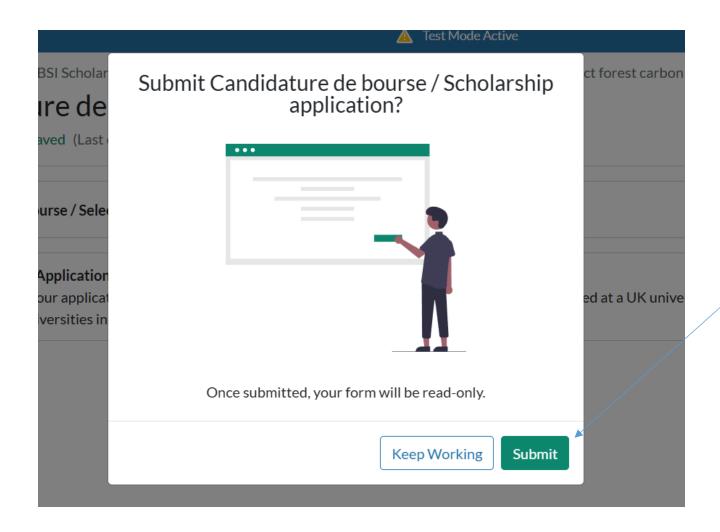
Bourses du CBSI / CBSI Scholarships (PhD U. of Leeds (Understanding the drivers of the central African intact forest carbon sink)) Candidature de bourse / Scholarship application O Draft Saved (Last edited on 1/18/2025 at 4:17 PM GMT) Sélectionnez la bourse / Select your scholarship Edit CBSI Scholarship Application (in English) deadline. Please complete your application in English. An application in English is required for PhD scholarships based at a UK universities. Candidates applying for Edit scholarships at universities in Cameroon can also choose to apply in English.

Select "Submit" to proceed.

IMPORTANT: draft applications cannot be considered; you must submit your application by the

### **Confirm submission**



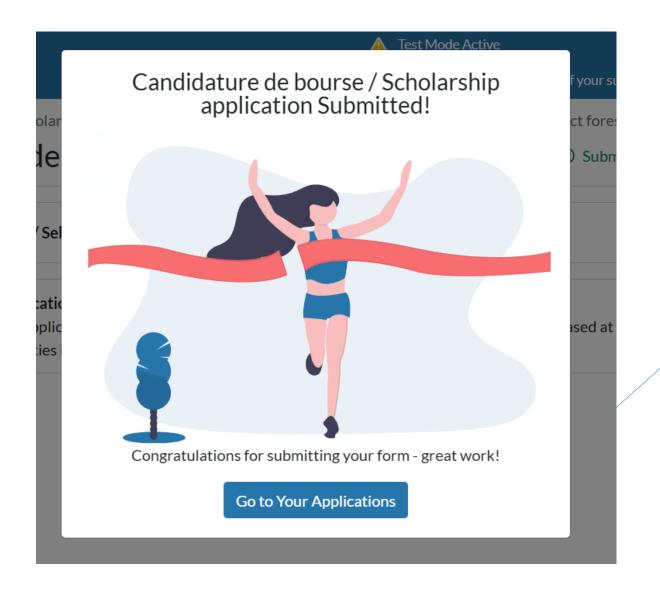


Select "Submit" to confirm that you wish to proceed.

Select "Keep working" to make further edits.

# **Application submitted**





Your application has been submitted.

### **Email confirmation of submission**



Submission confirmed for Bourses du CBSI / CBSI Scholarships on 1/17/2025 > Inbox ×





Congo Basin Science Initiative no-reply@wizehive.app via zenginehq.com

4:23 PM (17 minutes a





You have an update from Bourses du CBSI / CBSI Scholarships on NextZen:Congratulations, your Candidature de bourse / Scholarship application for Bourses du CBSI / CBSI Scholarships was successfully submitted.

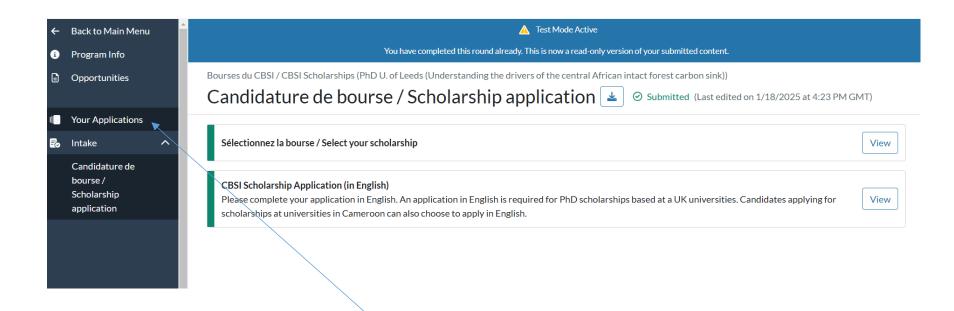
Log in to the Applicant Portal to view the details.

Log In

You will receive an email to confirm that your submission has been received.

### **Application now read-only**

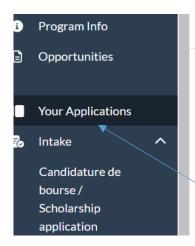




Under "Your Applications" you can navigate to a read-only version of your submitted application.

### **Continue existing application**





### **Your Applications**



Under "Your Applications" you can return to your draft applications.

# Making a further application (1)





Log Out of your current session

# Making a further application (2)

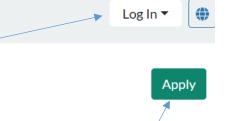


Basin Science Initiative

Bourses du CBSI / CBSI Scholarships

### Program Info

Do not select "Log In" to make a further application: selecting "Log In" ONLY allows you to return to existing applications



Bienvenue sur le portail de candidature pour les bourses CBSI

Bourses de Master et de Doctorat pour commencer en septembre 2025.

Lorsque vous postulez pour une bourse du CBSI dans le cadre de cet appel, vous devez :

- satisfaire aux critères de nationalité et de résidence de l'appel à candidatures
- démontrer dans votre candidature que vous avez les compétences requises pour la bourse de formation MSc ou le projet de doctorat axé sur la recherche que vous sélectionnez : les compétences requises sont spécifiées dans la page de chaque bourse
- être en mesure de soumettre un dossier de candidature à l'établissement qui délivre le diplôme selon leurs conditions d'admission si vous êtes sélectionné pour une bourse d'études du CBSI : les conditions d'admission sont données à titre indicatif dans les pages consacrées à chaque bourse, voir la section Établissement qui délivre le diplôme.

Select "Apply" and enter your log-in details

# Making a further application (3)



You have an active application for this Bourses du CBSI / CBSI Scholarships opportunity.



### Name your new application



You are starting a new application for Bourses du CBSI / CBSI Scholarships.

#### Before you continue

Please provide a name to identify this new application.

Note: For this program we are asking applicants to use an abbreviated version of their proposal title (e.g. Environmental Training).

PhD U. of Leeds (Assessing the regional climate impacts of deforestation and forest degradation in the Congo Basin)

Save Application Name & Continue

Back

### As explained in slide 10:

We ask that you name the application with the CBSI Scholarship that your application is for, e.g.: PhD U. of Leeds (Assessing the regional climate impacts of deforestation and forest degradation in the Congo Basin).

This helps distinguish between applications if you are applying for more than one scholarship.

Please copy and paste from the list of names.

# Fill in the new application form



Fill in the new application form; go back to slide 12 for guidance.

### **Further information**



For further information please visit:

https://congobasinscience.net/scholarships

Email: info@congobasinscience.net

We look forward to receiving your application!